SRI KRISHNA ARTS AND SCIENCE COLLEGE

An Autonomous College Affiliated to Bharathiar University

Coimbatore - 641008, Tamil Nadu, India.

LEARNING OUTCOMES BASED CURRICULUM FRAMEWORK (LOCF)

M.A PUBLIC ADMINISTRATION
(III to IV Semester)

for 2022-23 admitted students

DEPARTMENT OF PUBLIC ADMINISTRATION

SRI KRISHNA ARTS AND SCIENCE COLLEGE
COIMBATORE – 641008

DEPARTMENT OF PUBLIC ADMINISTRATION
(2022-2023)

I.   Programme Educational Objectives (PEOs)

Post Graduates from the Department of Public Administration Programme are expected to achieve the following PEOs within three to five years of graduation

PEO 1	Will administer the public, private and related organisations by acquiring traditional and contemporary knowledge and demonstrate expertise knowledge through digital and media skills.
PEO 2	Perform as a team member and a leader to solve complex social, political and administrative problems in a variety of settings (public, private and not-for profit sector).
PEO 3	Develop intellectual flexibility, creativity, numeracy and diversified culture to engage them in lifelong learning and provide professional service.
PEO 4	Demonstrate ethical and professional values in providing services through effective communication skills.

II.   Programme Learning Outcomes (PLOs)

The following Programme Learning Outcomes have been identified for M.A. Public Administration:

PLO 1	**Knowledge:** Acquire in-depth knowledge of theory, research and practice of administration especially in public governance, with an ability to compare, evaluate, analyse contemporary issues and knowledge and integrate the same for advancement of knowledge. (Cognitive)
PLO 2	**Critical Thinking Skills:** Ability to apply analytical and critical skills in solving complex social, political and administrative problems in a variety of settings (public, private and not-for profit sector) with a wider theoretical, practical and policy context. (Cognitive)
PLO 3	**Practical Skills:** Endow the graduate with practical skills such as social skills, interpersonal skills, decision making skills, interpretation skills, behavioural skills, and research skills that can be used in a variety of setting (public, private and not-for profit sector) to solve complex social, political and administrative problems (Psychomotor Skills)
PLO 4	**Team-work Skills:** Endow the graduate with capacity to play an important role as an individual and as a member or leader in a diverse setting (public, private and not-for profit sector). This includes the ability to plan a task, set directions, allocate functions, motivate and inspire members towards a task, and achieve the intended tasks in a smooth and efficient way. (Interpersonal skills & Team work) (Affective)

PLO 5	**Communication Skills:** Ability to communicate confidently and effectively with all concerned stakeholders, including a society at large regarding complex economic, social, political, cultural and administrative activities in a variety of settings (public, private and not-for profit sector). This includes the ability to comprehend and write effective policies, reports, proposals and dissertations, documentation, presentation, and using of different communication methods, tools and techniques. (Affective)
PLO 6	**Digital Skills:** Endow the graduate with practical and modern Information Communication and Technology (ICT) tools that can be used in a variety of settings (public, private and not-for profit sector) to ease the process and solve complex social, political and administrative problems. (Affective)
PLO 7	**Numeracy Skills:** Endow the graduate with numeracy skills that are necessary to use it in their personal and academic activities, including to solve some complex economic, social, political and administrative problems in a variety of settings (public, private and not-for-profit sectors). (Cognitive)
PLO 8	**Leadership Skills:** Endow the graduate with leadership skills that are necessary to use it as a leader of a team or an organisation in a variety of settings (public, private and not-for profit sector). This include planning, organising, directing, motivating, coordinating, and other functions to achieve objectives of an organisations. (Affective)
PLO 9	**Lifelong Learning Skills:** Endow the students with academic abilities, personal qualities and transferable skills which will engage them in independent and life-long learning in the broadest context of social change and to develop them as a responsible citizen. (Affective)
PLO 10	**Entrepreneurship Skills:** The make the students aware about the business environment including social entrepreneurship, motive them to take up entrepreneurship as carrier and inculcate the confidence to start their own venture. (Affective)
PLO 11	**Ethics and Professional Skills:** Apply ethical principles and commit to professional ethics and skills in a diverse setting (public, private and not-for profit sector). Also, to motive and engage them as a responsible citizen. (Affective)

III. Programme Learning Outcomes Vs Graduate Attributes Vs Taxonomy of Verbs

PLO	Graduate Attributes											Blooms		
	Knowledge	Critical Thinking	Practical Skills	Team work	Communication skills	Digital skills	Numeracy	Leadership skills	Lifelong learning	Entrepreneurial skills	Ethics & Professionalism	Cognitive	Psychomotor	Affective
1	√											√		
2		√										√		

3			√									√	
4				√									√
5					√								√
6							√						√
7								√				√	
8									√				√
9										√			√
10											√		√
11												√	√

IV. Mapping of PEOs and PLOs

	PLO1	PLO2	PLO3	PLO4	PLO5	PLO6	PLO7	PLO8	PLO9	PLO10	PLO11
PEO1	3	3	3	3	3	3	3	3	3	1	3
PEO2	3	3	3	3	3			3	2	3	1
PEO3	3	3	3	2	2	2	3	3	3	1	2
PEO4					3	2					3

V. Additional Programme Outcomes (APOs)

The Additional Programme Outcomes for M.A Public Administration are:

APO 1	An intellectual curiosity in the pursuit of knowledge
APO 2	An understanding and respect for the values, principles and methods of the university, cutting across disciplinary boundaries.
APO 3	Articulation of complex ideas as per the needs and capacities of particular audiences.
APO 4	A robust multi-disciplinary approach to learning that will facilitate further strengthening of the academic community at large.
APO 5	A strong sense of ethical, social and global responsibilities
APO 6	Productive utilisation of disciplinary knowledge to contribute to the academic and society at large
APO 7	Engagement with scholarly community and civil society at large for the development and achievement of broader academic and social ends.

VI.   Programme Specific Outcomes (PSOs)

On the completion of M.A. Public Administration, the graduates will able to

PSO 1	Understand the basic concepts of public administration, bureaucracy, governance, budgeting, finance, public policy, policy analysis, human resource management, information management and technology.
PSO 2	Have the research skills to critically analyze public, private, and not-for profit administration issues, managerial issues and policy recommendations.
PSO 3	Communicate and interact productively with a diverse and changing workforce and citizenry.
PSO 4	Develop/formulate a public policy response to social or economic problem.

VII.   Curriculum Structure for M.A. Public Administration

Course Components, Credits & Marks Distribution

Course Type	Number of Courses	Credits per Course	Total Credits	Marks	Semester
Discipline Specific Courses (DSC)	19	4-5	75	1850	I to IV
Discipline Specific Elective Courses (DSE)	2	4	8	200	II & III
Generic Electives Courses (GEC)	3	2-4	7	200	II & III
DTC – Drive Through Courses (SWAYAM-NPTEL, Coursera, any courses certified by statutory bodies, etc.)	Additional 4 Credits per Course will be given on submission of Certificate				I to IV
Total			**90**	**2250**	

Discipline Specific Courses (DSC)

These courses are to be studied compulsorily by the students as a core requirement. The students are required to take DSCs across four semesters. The courses designed under this category aim to cover the basics that a student is expected to imbibe in the particular discipline.

S. No.	Course Code	Course Title	Semester	Contact Hours	Credits	Marks
1	22PAP01	DSC 1: Introduction to Public Administration	I	5	4	100
2	22PAP02	DSC 2: Political Science: Concepts and Principles	I	5	4	100
3	22PAP03	DSC 3: Indian Constitution and Administrative Systems	I	5	4	100
4	22PAP04	DSC 4: Administrative Thinkers	I	5	4	100
5	22PAP05	DSC 5: Principles of Management	I	5	4	100
6	22PAP06	DSC 6: Organisation Behaviour	I	5	4	100
7	22PAP07	DSC 7: Comparative Public Administration	II	5	4	100
8	22PAP08	DSC 8: Administrative Law	II	5	4	100
9	22PAP09	DSC 9: Decentralisation and Local Self Government	II	5	4	100
10	22PAP10	DSC 10: Indian Economy	II	6	4	100
11	22PAP11	DSC 11: Human Resource Management	II	5	4	100
12	22PAP12	DSC 12: Public Policy Analysis	III	5	4	100
13	22PAP13	DSC 13: Development Administration	III	5	4	100
14	22PAP14	DSC 14: Research Methodology	III	5	4	100
15	22PAP15	DSC 15: Environment and Disaster Management	III	5	4	100
16	22PAP16	DSC 16: International Relations, Organisations and Foreign Policy	IV	3	2	50
17	22PAP17	DSC 17: Values, Ethics, Integrity and Human Rights	IV	6	4	100

18	22PAP18	DSC 18: Industrial Relations and Labour Welfare Administration	IV	6	4	100
19	22PAP19	DSC 19: Dissertation / Research Project and Viva-Voce Examination	IV	9	5	100
Total					**75**	**1850**

Discipline Specific Electives (DSE) (2 Courses)

Discipline Specific Elective Courses offered under the main discipline of study which may be specialized or advanced or supportive to the discipline of study. Students can choose any two courses from the following list.

Students can opt one course from each group.

S. No.	Course Code	Course Title	Semester	Contact Hours	Credits	Marks
1	22PAP20	**DSE 1: Non- Profit Management: Option I:** NGO Management and Resource Mobilisation	III	5	4	100
	22PAP21	**DSE 1: Non- Profit Management Option II**: Community Development	IV	6	4	100
2	22PAP22	**DSE 2: Human Resource management Option I:** Organisation Change and Development	III	5	4	100
	22PAP23	**DSE 2: Human Resource management Option II:** Training and Development	IV	6	4	100
Total					**8**	**200**

Generic Elective Courses (GEC) (3 Courses)

Generic Elective Courses are interdisciplinary in nature. They are additional courses based on expertise, specialization, requirements, scope, and need of the department. The students will have the choice of taking THREE GECs.

List of Courses Offered by __Department__

Group	Course Code	Course Title	Semester	Contact Hours	Credits	Marks
I	22GEP05	Quantitative Aptitude	II	4	3	100
	22GEP04	Statistical Methods	III	3	2	50
	22GEP06	Practical- Predictive Software Analysis	III	2	2	50
Total					**7**	**200**

4. Drive Through Course (DTC)

i. (DTC) I & II– Online Certification - Additional Credits

These courses are intended to bring out and promote the self-learning initiative of the students – where their own motivation is what drives them to complete the course and not external compulsions. This fosters the habit of keeping oneself updated always by means of self-study. It gives opportunities to the students to explore new areas of interest and earn additional credits. Students can take any number of courses under this cafeteria system. The credits will not be taken for CGPA calculation. Additional 4 credits per Course will be given on submission of certificate.

   a. SWAYAM-NPTEL
   b. Coursera
   c. Any courses certified by statuary bodies.

ii. (DTC – III) – Article Publication - To be Completed -

Students individually or with the maximum of four members per batch are asked to publish article in Scopus or Web of Science Journals (Or) publish book chapters.Additional 4 credits per Course will be given on submission of proof of the published paper (or) book chapter.

VIII. Semester-wise Scheme

						Semester I				
Course Code	**Course Title**	**T/P**	**Ins. Hrs / week**	**Examination**			**Credits**	**SD/ EM/ EN**	**L/R/ N/G**
				Dur. Hrs	**CIA**	**ES**	**Total Marks**			
22PAP01	**DSC 1:** Introduction to Public Administration	T	5	3	50	50	100	4	SD	G

22PAP02	**DSC 2:** Political Science: Concepts and Principles	T	5	3	50	50	100	4	SD	G
22PAP03	**DSC 3:** Indian Constitution and Administrative Systems	T	5	3	50	50	100	4	SD	L/R/N
22PAP04	**DSC 4:** Administrative Thinkers	T	5	3	50	50	100	4	SD/EM	G
22PAP05	**DSC 5:** Principles of Management	T	5	3	50	50	100	4	SD/EM	G
22PAP06	**DSC 6:** Organisation Behaviour	T	5	3	50	50	100	4	SD/EM	G
DTC I - Additional Credit Courses (NPTEL/ Coursera)										
Total			30				600	24		

Semester II										
Course Code	**Course Title**	**T/P**	**Ins. Hrs / week**	**Examination**				**Credits**	**SD/EM/EN**	**L/R/N/G**
				Dur. Hrs	**CIA**	**ES**	**Total Marks**			
22PAP07	**DSC 7:** Comparative Public Administration	T	5	3	50	50	100	4	SD	G
22PAP08	**DSC 8:** Administrative Law	T	5	3	50	50	100	4	SD	N/G
22PAP09	**DSC 9:** Decentralisation and Local Self Government	T	5	3	50	50	100	4	SD	L/R/N
22PAP10	**DSC 10:** Indian Economy	T	6	3	50	50	100	4	SD	L/R/N
22PAP11	**DSC-11:** Human Resource Management	T	5	3	50	50	100	4	SD/EM	G
22GEP05	**GEP- 1** Quantitative Aptitude	T	4	3	50	50	100	3	SD/EM	G
DTC II - Additional Credit Courses (NPTEL/ Coursera)										
Total			30				600	23		

Semester III										
Course Code	**Course Title**	**T/P**	**Ins. Hrs / week**	**Examination**				**Credits**	**SD/EM/EN**	**L/R/N/G**
				Dur. Hrs	**CIA**	**ES**	**Total Marks**			

22PAP12	**DSC 12:** Public Policy Analysis	T	5	3	50	50	100	4	SD/ EM	G
22PAP13	**DSC 13:** Development Administration	T	5	3	50	50	100	4	SD	G
22PAP14	**DSC 14:** Research Methodology	T	5	3	50	50	100	4	SD/ EM	G
22PAP15	**DSC 15:** Environment and Disaster Management	T	5	3	50	50	100	4	SD	L/R/ N/G
22PAP20/ 22PAP22	**DSE 1: Option I: Non-Profit Management -** NGO Management and Resource Mobilisation **DSE 2: Option I: Human Resource Management-** Organisation Change and Development	T	5	3	50	50	100	4	SD/ EM/ EN	G
22GEP04	**GEP04:** Statistical Methods	T	3	3	25	25	50	2	SD	G
22GEP06	**GEP06:** Practical-Predictive Software Analysis	P	2	3	25	25	50	2	SD	G
Total			**30**				**600**	**24**		

Semester IV

Course Code	Course Title	T/ P	Ins. Hrs / we ek	Examination			Credit s	SD/ EM/ EN	L/R/ N/G
				Du r. Hr s	CI A	E S	Total Mark s		
22PAP16	**DSC 16:** International Relations, Organisations and Foreign Policy	T	3	3	25	25	50	2	SD	G
22PAP17	**DSC 17:** Values, Ethics, Integrity and Human Rights	T	6	3	50	50	100	4	SD/ EM	N/G
22PAP18	**DSC 18:** Industrial Relations and Labour Welfare Administration	T	6	3	50	50	100	4	SD/ EM	N

Code	Course	T	6	3	50	50	100	4		
22PAP21/ 22PAP23	**DSE 1: Option II: Non-Profit Management-** Community Development **DSE 2: Option II: Human Resource Management-** Training and Development	T	6	3	50	50	100	4	SD/ EM	G
22PAP19	**DSC 19: Dissertation/** Research Project and Viva-voce Examination	T	9	-	50	50	100	5	SD/ EM	N/G
DTC III – Paper Publications / Book Publications										
Total			**30**				**450**	**19**		
Total							**2250**	**90**		

Drive-Through Course (DTC): Courses offered in SWAYAM-NPTEL, Coursera OR Any courses certified by statutory bodies.	Additional 4 credits per Course will be given on submission of Certificate	During Semester I to Semester VI

The Courses focus on the following needs	
SD	Skill Development
EM	Employability
EN	Entrepreneurship
L	Local
R	Regional
N	National
G	Global

Semester-wise Distribution

Semester	Total Marks	Total Credits
I	600	24
II	600	23
III	600	24
IV	450	19
Total	**2250**	**90**

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List of Courses Offered by Mathematics

SEM	Course Code	Course Title	T/P	Ins. Hrs/week	Examination				Credits
					Dur. Hrs	CIA	ES	Total Marks	
II	22GEP05	**GEP- 1:** Quantitative Aptitude	T	4	3	50	50	100	3
III	22GEP04	**GEP- 2:** Statistical Methods	T	3	3	25	25	50	2
II	22GEP06	**GEP- 3:** Practical-Predictive Software Analysis	P	2	3	25	25	50	2

1. RESEARCH PROJECT (22PAP19)

Introduction: The research experience of students is greatly enriched by early exposure to conducting research. There are numerous benefits of undergraduate students who get involved in research. They are better off in understanding published works, determine an area of interest, can discover their passion for research and may start their career as a researcher. Further students will be able to develop ability for scientific inquiry and critical thinking, ability in the knowledge base and communication. This course is included to promote above mentioned abilities among the students.

Learning Objectives:

- To help students to learn how to develop scientific research designs in the study of public administration.
- To guide students to understand the previous research in their field of interest and review them to arrive at a research problem
- To encourage the students to learn ways to describe and evaluate public policy implementation.
- To help students understand the logic of hypothesis testing in both quantitative and qualitative research.
- To make students to learn the methods of writing a research report.

Expected outcomes: Students will be able to

- Independently prepare a research design to carry out a research project
- Review the related research papers to find out a research problem and relevant hypotheses Understand the dynamics of citizen – administrative interface and administrative behaviours.
- Learn the use of statistical techniques for interpretation of data.
- Learn the APA style of reporting a research project.

A student is required to carry out a project on an issue of interest to him / her under the guidance and supervision of a teacher. In order to do so s/he must have the knowledge in research methodology and of steps in planning and conducting a research. The supervisors may help the students to go on field study / study tour relevant to their work. Thirty hours of class may be arranged in the routine to help students understand research methodology, and planning, conduction and reporting on the research. An external examiner with the supervisor as the internal examiner will evaluate the research project on the basis of scientific methodology in writing the report, and presentation skill and performance in the viva.

Mark Distribution
Internal: 50 Marks (Periodical reviews)

First Review	15 Marks
Second Review	15 Marks
Third Review	20 Marks

External: 60 Marks (Project Report & Viva-voce)

External Mark distribution for dissertation / Research project

Identification of problem	Review of Literature	Methodology	Analysis	Findings	Viva-voce	Total
5	5	5	5	5	25	50