



**SRI KRISHNA ARTS AND SCIENCE COLLEGE**  
(An Autonomous Institution)  
Affiliated to Bharathiar University, Coimbatore  
Re-Accredited by NAAC with 'A' Grade.



### **Students Grievances Policy**

The Institution adopts a workable policy pertaining to the students concern on academic and non-academic matters. The college allows its student to voice out their concerns which in turns helps the institution to grow better. Adopting the ISO policy for the last one decade the practice is in place in regard to the students concerns. The following policy adopted in the Institution on the students' academic and non-academic concerns

- a. The Committee comprises of Principal as the Chairman with the team members consisting of Vice Principal, HODs and Physical Director.
- b. Students should raise their concern to the relevant mentors as the Institution adopts mentor-mentee system.
- c. Further students can also raise their concerns to the Class Tutor or the Head of the Department.
- d. Student can also register their concerns in the official portal provided in MyKlass room
- e. The students' issues or concerns to be responded wit 48 hours. The response related to the concern to be given to the student on the receipt of the complaint register with in 48 hours.
- f. The issues to be solved with in 8 working days of the complaint register. However, in case of concerns which involves hostel equipment and other infrastructure then the response will be provided according to the time line.

### **Anti- Ragging policy**

The institution adopts the anti-ragging policy which was specified by the UGC dated April 2009, NO. F 1-16/2007 (CPP-II). The college adopts strict policy against the ragging practices in and outside the campus. The following policies adopted by the institution to prevent the ragging:

- a. Appointed Anti-Ragging Committee in the campus comprises of Principal as the Chairman with the team members consisting of Vice Principal, HODs, Physical Director, Inspector of

- the local Police Station, Village Administrative Officer of the local Government body and the representative from the senior management.
- b. The policy adopted as in line with the Government regulation in preventing ragging in the campus
  - c. Task force members appointed apart from the Committee, in order to monitor the hotspots of the ragging areas such as men toilet, ladies toilet, hideouts outside the campus, bus stands and other potential areas to be monitored by the task force team in preventing any such activities
  - d. Beginning of every semester student will be briefed on the legal aspects of the Government norms pertaining to the ragging and the consequences of those involved in such activities.
  - e. Awareness to the parents and communication via email to them pertaining to the ragging activity.

## **Sexual Harassment**

The Institution adopts a transparent policy in relation to the sexual harassment. There is a separate committee formed to monitor the female students concerns on their discomfort ability in the campus related to sexual disturbances. The institution follows the guideline as per the UGC and formed an Internal Complaint Committee which comprises of the members as Vice Principal as Chairman, HODs from various Departments (female), Counsellors and mentors formed in the Institution and abide by the following policy

- a. Confidentiality of the student's identity on the concerns raised in sexual harassment
- b. Dress code and code of conduct for female and male students to be formed
- c. 24X7 point of contact for the students to address their concerns immediately
- d. Orientation for the female students on the potential activities which may led to sexual harassment
- e. Considering molesting, bullying and any other forms of physical disturbance and mental disturbance to the students as sexual harassment
- f. Update of policy from time to time from the Government norms and regulations.

[https://www.ugc.ac.in/pdfnews/9606743\\_ICC-GSP.pdf](https://www.ugc.ac.in/pdfnews/9606743_ICC-GSP.pdf)

**Students can read the Anti-Ragging Policy followed by the College and take their pledge against ragging in the link given below-**

<https://www.antiragging.in/>